Andhra Pradesh Airports Development Corporation Limited

(A GOVERNMENT OF ANDHRA PRADESH UNDERTAKING)

REQUEST FOR EMPANELMENT

Empanelment of Five Reputed Chartered Accountant Firms for Constitution of Panel of Statutory Auditors for Bhogapuram International Airport

July - 2026

Issued by

AP Airports Development Corporation Ltd.,

4th Floor, IHC Corporate Building, Mangalagiri, Guntur District – 522503,

Andhra Pradesh, India.

| md-apadcl@ap.gov.in | https://www.apadcl.com |

	ANDHRA PRADESH AIRPORTS DEVELOPMENT CORPORATION LIMITED Under the control of Infrastructure & Investment Dept., GoAP) Mangalagiri, Amaravati	

APADCL – Empanelment of Five Reputed Chartered Accountant Firms for Constitution of Panel of Statutory Auditors for Bhogapuram International Airport– Request for Empanelment (RFE) –to be published in Newspapers on 28.07.2026 - Regarding

RFE Notice No.01/Bhogapuram Airport/2026-27, Dt.22-07-2026

Andhra Pradesh Airports Development Corporation Ltd. (APADCL) invites Proposals from reputed Global firms for the captioned assignment. Interested consultancy firms may download the Request for Proposal (RFE) document from the website of APADCL @ www.apadcl.com on 25.07.2026 @ 04 PM onwards. The last date for submission of the proposals is on or before 14:00 hours IST on 13.08.2026. {in AP e- procurement portal only}.

Managing Director,
APADCL

For any clarifications, please send e-mail to: md-apadcl@ap.gov.in, cgmtechapadcl@gmail.com

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Disclaimer

The information contained in this RFE, whether verbally or in documentary or any other form by or on behalf of APADCL, is subject to the terms and conditions set out in this RFE.

This RFE is not an offer by APADCL but an invitation to receive responses from eligible Chartered Accountant Firms. No contractual obligation shall arise from this RFE unless and until a formal contract is executed by APADCL or Bhogapuram International Airport.

The purpose of this RFE is limited to the identification, evaluation and empanelment of eligible Chartered Accountant Firms by APADCL. This RFE does not purport to contain all the information that each firm may require. Firms are advised to conduct their own investigations and analysis and to check the accuracy, reliability, and completeness of the information in this RFE. APADCL may, at its sole discretion, update, amend, or supplement the information in this RFE without any obligation to do so.

The issuance of this RFE does not imply that APADCL is bound to select or empanel any firm. The issue of this RFE does not imply that APADCL is bound to select a firm or to empanel Selected firm, as the case may be, for the Project and the APADCL reserves the right to reject all or any of the firms without assigning any reason whatsoever at any stage of the process.

APADCL, its employees, and advisors make no representation or warranty and shall have no liability to any person, including any firm, under any law, statute, rules or regulations, or principles of restitution or unjust enrichment, for any loss, damage, cost, or expense which may arise from or be incurred or suffered on account of anything contained in this RFE or otherwise, including the accuracy, adequacy, correctness, completeness, or reliability of the RFE or any information contained therein.

APADCL also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any firm upon the statements contained in this RFE.

The firms are expected to examine all instructions, forms, terms and specifications in this RFE. Failure to furnish all information required under this RFE or to submit a application not substantially responsive to this RFE in all respect will be at the firm’s risk and may result in rejection of the application.

APADCL reserves the right to change, modify, add to, or alter any or all provisions of this RFE and/or the process at any stage, without assigning any reason. Such changes will be published on APADCL’s official website under the “Tenders” section and shall be deemed to be part of the RFE.

APADCL reserves the right to reject any or all the RFEs received in response to this RFE document at any stage without assigning any reason whatsoever and without being liable for any loss/injury that firm might suffer due to such reason. The decision of APADCL shall be final, conclusive, and binding on all the parties directly or indirectly connected with the bidding process.

1. INTRODUCTION

1.1 Purpose of RFE (Request for Empanelment)

Bhogapuram International Airport, one of the flagship greenfield airport infrastructure projects of the State of Andhra Pradesh, is nearing completion and progressing towards its Commercial Operation Date ("COD"). As the Project approaches the operational phase, it is essential to ensure appropriate financial governance, audit oversight, certification support and compliance review mechanisms. Accordingly, APADCL intends to identify, evaluate and empanel eligible, experienced and independent Chartered Accountant Firms for Statutory Audit and associated audit/certification activities in relation to the Bhogapuram International Airport Project.

The purpose of this **Request for Empanelment (RFE)** is to invite proposals from reputed Chartered Accountant Firms having suitable audit experience, professional capability, adequate manpower, independence, and local/regional presence for inclusion in a panel of Chartered Accountant Firms. The firms empaneled pursuant to this RFE may be considered by the Concessionaire for appointment as Statutory Auditor, as applicable, in accordance with the provisions of the Concession Agreement and other applicable requirements.

The empanelment is intended to facilitate the requirement of maintaining proper books of account, preparation of audited accounts, verification of project-related financial records, certification of applicable statements, and review of financial information relating to the Project.

The actual selection from among the empaneled firms, appointment of the auditor, issuance of appointment/engagement letter, finalization of scope of work, deliverables, timelines, reporting requirements, audit fees, payment terms, tenure of engagement and all other contractual or commercial terms shall be the sole responsibility of the Concessionaire.

Submission of proposal in response to this EoI or inclusion in the panel shall not confer any right on any Chartered Accountant Firm to claim appointment, award of work, fees, payment, reimbursement, compensation or any other benefit from APADCL or the Concessionaire. APADCL shall not be responsible for any payment, fee, reimbursement, claim, liability or financial obligation arising out of the appointment or engagement of any empaneled firm by the Concessionaire.

1.2 Terms and Conditions of this Request for Empanelment (RFE)

This Request for Empanelment (RFE) is neither an agreement nor an offer by APADCL, but an invitation to eligible Chartered Accountant Firms to submit proposals for empanelment and/or selection for statutory audit and associated audit/certification activities.

The Authority's responsibility shall be limited to the empanelment of eligible Chartered Accountant firms under this EoI. Empanelment by the Authority shall not constitute appointment of the firm as auditor and shall not create any right in favour of any empaneled firm to claim appointment, assignment, fees, payment, or any other benefit from the Authority.

The selection and appointment of the auditor from the empaneled firms, issuance of engagement/appointment letter, finalization of audit fees, payment of fees, reimbursement of expenses, scope of work, tenure, and all other terms and conditions of engagement shall be the sole responsibility of the respective Concessionaire.

The Authority shall not be liable for payment of audit fees, expenses, claims, damages, or any other financial obligation arising out of the appointment or engagement of any empaneled firm by the Concessionaire.

Each applicant is solely responsible for all costs and expenses incurred in preparation and submission of its EoI response. APADCL shall not be liable for any such costs.

All documents submitted as part of the EoI, including supporting documents, declarations, experience details, and annexures, shall be duly signed by the authorized signatory of the bidder and shall bear the firm's seal/stamp wherever applicable. Documents not signed by the authorized signatory may be liable for rejection.

All responses submitted to APADCL shall become the property of APADCL upon submission. APADCL reserves the right to verify any information submitted by applicants.

1.3 Empanelment Period

The empanelment of the selected applicants shall be valid for a period of **five (5) years** from the date of issuance of the empanelment letter/order.

Continuation of empanelment during the said period shall be subject to satisfactory performance, compliance with the terms and conditions of this EoI, and any other requirements specified by the Authority from time to time.

The Authority reserves the right to review the performance of the empaneled applicants periodically and may suspend, terminate, or discontinue the empanelment of any applicant in case of unsatisfactory performance, breach of terms, misrepresentation, or any other reason deemed appropriate by the Authority.

1.4 Schedule of Bidding Process

The Authority shall endeavor to adhere to the following schedule:

S No	Event description	Date
1	Publication of EOI	25/07/2026 @ 04.00 PM
2	Bid submission end date/ Bid Due Date	13/08/2026 @ 02.00 PM
3	Bid opening Date	13/08/2026 @ 02.30 PM
4	Validity of Bids	90 days from the Bid Due Date
5	Transaction Fee (in INR)	Rs. 500 (Rupees Five Hundred Only)
6	EMD (in INR)	Rs 15,000 (Rupees Fifteen Thousand Rupees Only)

The contact details of the facilitators are as follows:

1) Sri, M Uma Maheswara Sarma CGM (Fin), APADCL
   Email: cgmfinance.apadcl@gmail.com (9848128916)
2) Smt. Padmaja Dandagala, Chief General Manager (Tech), APADCL
   Email: padmaja.dandagala@ap.gov.in, (8143241178)

2. PROJECT BACKGROUND

Bhogapuram International Airport is one of the key greenfield airport infrastructure projects being developed in the State of Andhra Pradesh. The airport is envisaged to serve as a major aviation gateway for the northern coastal region of Andhra Pradesh and support the State's broader objective of strengthening air connectivity, promoting regional economic growth, enabling tourism, enhancing logistics efficiency and supporting industrial development.

The project is now nearing completion and is progressing towards its Commercial Operation Date ("COD"). As the airport moves from the development/construction phase to the operational phase, robust financial governance, accounting systems, audit oversight and certification mechanisms become essential for ensuring transparency, accountability and compliance in relation to project revenues, costs, payments, passenger-related records, fee computations, escrow/accounting flows and other financial matters connected with airport operations.

APADCL, being the Government of Andhra Pradesh entity responsible for airport development and implementation in the State, intends to facilitate the empanelment and/or selection of eligible Chartered Accountant Firms for statutory audit and associated audit/certification activities for the Bhogapuram International Airport Project. The objective is to ensure that suitable, experienced and independent Chartered Accountant Firms are available for maintaining proper audit oversight and supporting the preparation, review and certification of accounts and financial statements relating to the Project.

The empaneled/selected Chartered Accountant Firms will be expected to support the requirement to maintain proper books of account, prepare audited accounts and facilitate appointment of Statutory Auditors from a mutually agreed Panel of Chartered Accountants. The role may also involve verification and certification of financial statements, project accounts, revenue statements, passenger-related statements, statutory liabilities, project-related expenditure, escrow/accounting records, claims, reconciliations and other financial information relevant to the airport project.

Considering the scale and importance of Bhogapuram International Airport, APADCL seeks to empanel Chartered Accountant Firms having adequate experience in statutory audit, audit of companies, audit of Public Sector Undertakings / Government / Government-controlled entities, airport / aviation / infrastructure / PPP / concession-related audit assignments, and sufficient professional manpower to undertake the assignment in a timely and competent manner.

The empanelment process is intended to identify firms with demonstrated capability, relevant experience, professional independence, local or regional presence and adequate key personnel who can support APADCL and the Project stakeholders in relation to statutory audit and associated audit/certification services. The process is also intended to ensure that the eventual selection of firms is objective, transparent and based on clearly defined eligibility criteria and point-based evaluation parameters.

Accordingly, APADCL invites proposals from eligible Chartered Accountant Firms for empanelment and/or selection for Statutory Audit and associated audit/certification activities for the Bhogapuram

International Airport Project. The selected/empaneled firms may be considered for appointment as Statutory Auditor, as applicable, subject to the requirements of APADCL, the Concessionaire, applicable laws, professional standards and the terms of appointment.

The detailed scope, deliverables, reporting timelines, fee/payment terms and specific responsibilities shall be finalized at the time of actual appointment of the concerned Chartered Accountant Firm. The scope indicated in this EoI is therefore intended to describe the broad nature of audit and certification services for which the panel is being created and shall not be construed as a final work order or appointment by itself.

3. SCOPE OF WORK

The selected/empaneled Chartered Accountant Firm shall audit, verify, certify and report on financial matters pertaining to the Project, including balance sheets, cash flow statement, profit and loss accounts, receipts, revenues, income, expenditure, payments, costs, expenses, escrow flows, assets, liabilities, claims, statements and other matters required to be audited, verified or certified for the Project.

The scope shall include audit and verification of books of account/sub-accounts/project accounts, financial statements, escrow account transactions, passenger traffic/revenue statements, concession fee/per-passenger fee computations, statutory liabilities, project-related expenses, internal controls, claims/certifications and any other audit-related obligation for the Project.

The scope shall include audit, verification and certify all claims or document relating to receipts, income, payments, costs, expenses, accounts, or audit submitted by the Concessionaire to the Authority.

The scope shall also include review of supporting documentation, preparation of audit observations, certification of applicable claims/statements, reporting of discrepancies/non-compliances and coordination with APADCL, the Concessionaire and other stakeholders as required.

The following Scope of Work is indicative and is intended only to define the broad nature of audit, verification and certification services for which Chartered Accountant Firms are being empaneled. The detailed scope, deliverables, timelines, reporting formats and fee/payment terms shall be finalized at the time of appointment of the Statutory Auditor, as applicable.

4. ELIGIBILITY CRITERIA FOR EMPANELMENT

APADCL shall invite offers from reputed firms of Chartered Accountants fulfilling the following eligibility criteria:

(a) the firm should have conducted statutory audit of the annual accounts of at least 100 companies registered under the Companies Act, including any re-enactment or amendment thereof, of which at least 10 companies should have been Public Sector Undertakings.

(b) the firm should have at least 5 (five) practicing Chartered Accountants on its rolls, each having a minimum experience of 10 (ten) years in the profession.

(c) the firm or any of its partners should not have been disqualified or blacklisted by the Comptroller and Auditor General of India or by the Authority.

(d) the firm should have an office in the State or in an adjacent State, with at least 2 (two) practicing Chartered Accountants on its rolls in such State.

(e) In particular, each firm shall furnish year-wise information relating to the names of all companies with an annual turnover exceeding Rs. 25,00,00,000/- (Rupees Twenty-Five Crore only) whose annual accounts were audited by such firm in any of the preceding 5 (five) Accounting Years.

For the avoidance of doubt, the requirement of having conducted statutory audit of annual accounts of at least 100 companies, including at least 10 Public Sector Undertakings, shall be treated as a mandatory minimum eligibility requirement. If an applicant fails to furnish details and satisfactory supporting evidence of statutory audit of at least 100 companies, including at least 10 Public Sector Undertakings, its proposal shall be treated as non-responsive and shall not be considered for further evaluation or point-based ranking.

The applicant firm shall submit documentary evidence in support of the above eligibility criteria, including:

1. ICAI firm registration certificate / latest constitution certificate.
2. Details of statutory audits of at least **100 companies**.
3. Details of statutory audits of at least **10 Public Sector Undertakings**.
4. List and CV of at least **5 practicing Chartered Accountants** on the firm's rolls, each having minimum **10 years' experience**.
5. Proof of office in the State or adjacent State.
6. Details of at least **2 practicing Chartered Accountants** in such State.
7. Declaration that the firm and its partners have not been disqualified or blacklisted by CAG or the Authority.

8. Any other supporting document as may be required by APADCL.

5. PROPOSAL STRUCTURE AND SUBMISSION REQUIREMENTS

The EoI shall be floated only through the AP e-Procurement Portal at Welcome to AP E-Procurement Portal - Govt of Andhra Pradesh and Andhra Pradesh Airports Development Corporation Ltd. . Applicants are required to submit their proposals online only through the AP E-Procurement Portal in accordance with the instructions specified in this EoI and on the portal.

The online submission shall comprise all required forms, documents, declarations, supporting records and any other information prescribed under this EoI. The proposal submitted through the AP e-Procurement Portal shall be treated as the official submission for the purpose of evaluation.

Applicants shall ensure that all required documents are uploaded successfully on the AP e-Procurement Portal before the prescribed bid submission deadline. APADCL shall not be responsible for any delay, technical issue, incomplete upload, failed submission or any other difficulty faced by the applicant in submitting the proposal through the portal.

Any proposal not submitted through the AP e-Procurement Portal within the prescribed deadline may be treated as non-responsive and may not be considered for evaluation.

APADCL reserves the right to seek clarifications or additional information in respect of documents already submitted through the AP e-Procurement Portal.

6. EVALUATION METHODOLOGY

The evaluation process shall consist of the following stages:

(i) Preliminary eligibility / responsiveness check; and

(ii) Point-based evaluation of eligible firms.

At the first stage, the information and documents submitted by each applicant firm shall be scrutinized to determine whether the firm satisfies the eligibility criteria specified in Section 4 of this EoI. Firms not satisfying the minimum eligibility requirements or not submitting the required information/documents may be treated as non-responsive and shall not be considered for point-based evaluation.

At the second stage, eligible firms shall be evaluated on the basis of annual audits conducted by them of companies/entities having annual turnover exceeding ₹25,00,00,000/- (Rupees Twenty-Five Crore only), whose annual accounts were audited by such firm in any of the preceding five (5) Accounting Years.

One (1) point shall be awarded for each annual audit of such eligible company/entity. By way of illustration, if a firm has conducted audit of the annual accounts of one such company/entity for five (5) Accounting Years, the firm shall be awarded five (5) points in respect of that company/entity.

APADCL / Authority shall prepare a list of all eligible firms along with the points scored by each such firm. The five (5) firms scoring the highest points shall be identified and included in the Panel of Chartered Accountants / Chartered Accountant Firms.

No financial proposal shall be invited, opened or evaluated under this EoI. The empanelment shall be based solely on the eligibility criteria and point-based quality evaluation specified herein.

6.1 Technical Evaluation Criteria

Only applicant firms satisfying the minimum eligibility criteria specified in Section 4 of this EoI shall be considered for technical / point-based evaluation. Applicants not meeting the minimum eligibility requirements, including the requirement of statutory audit of annual accounts of at least 100 companies, of which at least 10 shall be Public Sector Undertakings, shall be treated as non-responsive and shall not be considered for further evaluation.

The information furnished by each eligible applicant firm shall be scrutinized and evaluated by APADCL / Authority for the purpose of preparing the Panel of Chartered Accountant Firms.

For the purpose of technical / point-based evaluation, each eligible applicant firm shall furnish year-wise information relating to the names of all companies/entities having annual turnover exceeding ₹25,00,00,000/- (Rupees Twenty-Five Crore only), whose annual accounts were audited by such firm in any of the preceding five (5) Accounting Years.

One (1) point shall be awarded for each annual audit of such eligible company/entity. By way of illustration, if a firm has conducted audit of the annual accounts of one such company/entity in any of the preceding five (5) Accounting Years, the firm shall be awarded five (5) points in respect of that company/entity.

For the purpose of evaluation, one annual audit of one eligible company/entity for one Accounting Year shall be treated as one eligible audit and shall carry one (1) point. Annual audits of the same company/entity for different Accounting Years may be counted separately. However, multiple audits, certifications or assignments relating to the same company/entity for the same Accounting Year shall be counted as one annual audit only.

Only audits supported by satisfactory documentary evidence shall be considered for awarding points. Supporting documents may include appointment letter, engagement letter, audit report, UDIN reference, client certificate, extract of audited financial statements showing turnover, or any other document acceptable to APADCL / Authority.

APADCL / Authority shall prepare a list of all eligible firms along with the points scored by each firm. The five (5) firms scoring the highest points shall be identified and included in the Panel of Chartered Accountant Firms.

No financial proposal shall be invited, opened or evaluated under this EoI. The empanelment shall be based solely on eligibility compliance and the point-based technical evaluation specified herein.

Sl. No.	Evaluation Parameter	Evaluation Basis	Documents / Information to be Submitted
A	Eligibility Compliance	Applicant firm shall be checked for compliance with the eligibility criteria specified in Section 4, including statutory audit of at least 100 companies, statutory audit of at least 10 PSUs, required CA strength, office presence and absence of disqualification / blacklisting.	ICAI registration / constitution certificate, list of statutory audits, PSU audit details, CA bio-data, office proof, declaration regarding non-blacklisting and other supporting documents.
B	Audit of Companies / Entities Having Turnover Above ₹25 Crore	One (1) point shall be awarded for each annual audit of a company/entity having annual turnover exceeding ₹25 crore, whose annual accounts were audited by the applicant firm in any of the preceding five Accounting Years.	Year-wise list of companies/entities audited, turnover details, accounting year, type of audit and supporting documents.
C	Ranking for Panel Formation	Eligible firms shall be ranked in descending order based on total points obtained. The five firms scoring the highest points shall be included in the panel.	Consolidated point summary and supporting documents as per prescribed forms.

6.2 Point Based Evaluation Criteria:

The point-based evaluation shall be undertaken only in respect of applicant firms satisfying the minimum eligibility criteria specified in Section 4 of this EoI.

One (1) point shall be awarded for each annual audit of a company/entity having annual turnover exceeding ₹25,00,00,000/- (Rupees Twenty-Five Crore only), whose annual accounts were audited by the applicant firm in any of the preceding five (5) Accounting Years.

For the purpose of evaluation:

(a) One annual audit of one eligible company/entity for one Accounting Year shall be counted as one eligible audit and shall carry one (1) point.

(b) If the applicant firm has audited the annual accounts of the same eligible company/entity for more than one Accounting Year, each such annual audit shall be counted separately.

(c) By way of illustration, if the applicant firm has audited the annual accounts of one eligible company/entity having annual turnover exceeding ₹25 crore for five Accounting Years, the firm shall be awarded five (5) points in respect of that company/entity.

(d) Multiple audits / certifications relating to the same company/entity for the same Accounting Year shall be counted as one annual audit only.

(e) Only audits supported by satisfactory documentary evidence shall be considered for awarding points.

(f) APADCL / Authority reserves the right to verify the information submitted by the applicant firm and may seek additional documents, clarifications or confirmations, if required.

The applicant firms shall be ranked in descending order based on the total points obtained. The five (5) firms scoring the highest points shall be identified and included in the Panel of Chartered Accountant Firms.

Tie-Breaker criteria:

In case of a tie in points affecting inclusion in the Panel, preference shall be given to the firm having audited a higher number of distinct companies/entities having annual turnover exceeding ₹25 crore during the preceding five Accounting Years.

If the tie still persists, preference shall be given to the firm having higher Public Sector Undertaking / Government / Government-controlled entity audit experience.

If the tie continues to persist, APADCL / Authority may consider such further quality parameters as it deems appropriate, including number of practicing Chartered Accountants, professional experience, local/regional presence or any other relevant factor. The decision of APADCL / Authority in this regard shall be final and binding.

7. APPOINTMENT AS STATUTORY AUDITOR

The empanelment of Chartered Accountant Firms under this EoI shall be for the purpose of creating a panel of eligible firms and following the provisions of the Companies Act, 2013. Such empanelment shall not, by itself, constitute appointment of any firm as Statutory Auditor Auditor.

The Concessionaire shall be responsible for selecting and appointing, during the subsistence of the Project, a Chartered Accountant Firm from the panel empaneled / mutually agreed upon for the purpose of acting as Statutory Auditor, subject to the provisions of the Concession Agreement and applicable statutory, regulatory and professional requirements.

The appointment of the Statutory Auditor, including issuance of appointment / engagement letter, finalisation of scope of work, tenure, deliverables, reporting requirements, audit fees, payment terms and other terms of engagement, shall be undertaken by the Concessionaire

Prior to appointment, the concerned Chartered Accountant Firm shall furnish an undertaking confirming absence of conflict of interest, independence, confidentiality, eligibility, and compliance with applicable laws, ICAI guidelines, auditing standards and other professional requirements.

8. PAYMENT FOR THE ASSIGNMENT

The fees, expenses and all other payments relating to the appointment of the Statutory Auditor shall be the sole responsibility of the Concessionaire and shall be governed by the terms mutually agreed between the Concessionaire and the appointed Chartered Accountant Firm.

APADCL / Authority shall not be liable for payment of audit fees, professional charges, reimbursement of expenses, taxes, claims, compensation or any other financial obligation arising out of the appointment or engagement of the Statutory Auditor by the Concessionaire.

Unless expressly agreed in writing, APADCL / Authority shall not be responsible for providing office space, infrastructure, equipment, staff support, travel, accommodation, local conveyance, boarding, lodging or any other facility or cost in relation to any firm appointed or engaged under this EoI.

9. QUERIES AND CLARIFICATIONS

In case of any queries / clarifications required, all communications should be addressed to:

1) Managing Director, APADCL, 4th Floor, IHC Corporate Building, Mangalagiri - 522503.
   Email: md-apadcl@ap.gov.in, pmu@apadcl.in
2) Mr.M.Uma Maheswara Sarma CGM (Fin)
   Email: cgmfinance.apapdcl@gmail.com (9848128916)
3) Padmaja Dandagala, Chief General Manager (Tech), APADCL
   Email: padmaja.dandagala@ap.gov.in, (8143241178)

10. ANNEXURES

Annexure	Description
Annexure I	Formats for Technical Proposal
Form A	Organizational Details
Form A1	Financial Statement of Firm / Company
Form A1(a)	Annual Value of Work Undertaken
Form A2	Details of Companies/Entities Audited in Last 5 Years Along with Turnover
Form A3	List of Companies / Entities Audited with Turnover Above ₹25 Crore
Form B	Company / Firm’s Experience
Form C	Details of Key Personnel
Form C1	Details of Personnel Proposed to be Deployed
Form C2	Format of CVs of Key Personnel
Annexure II	Conflict of Interest
Annexure III	Declaration by Applicant

ANNEXURE I

FORM A – ORGANISATIONAL DETAILS

Sr. No.	Particulars	Details to be filled by Applicant
1	Name of Company/Firm	
2	Registered Address and Contact Details	
3	Ownership structure of company/firm	
4	No. of full-time qualified partners	
5	Details of full-time qualified partners	
6	Years of experience as audit/consultancy firm	
7	Experience details of Chartered Accountants in firm – India / Abroad	
8	Name of subsidiary company / parent company, if any	
9	Name and contact details of single point of contact	
10	Organizational chart of company/firm showing structure	Attached / Not Attached

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM A1 – FINANCIAL STATEMENT OF FIRM / COMPANY

Sr. No.	Particulars	Details to be filled by Applicant
1	Name of Firm/Company	
2	Authorized Capital	
3	Issued Capital	
4	Net Worth	
5	Company/Firm PAN and GSTIN/TAN with copies	
6	Name, address and contact details of banker(s)	
7	Solvency certificate, if prescribed	Attached / Not Attached

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM A1(a) – ANNUAL VALUE OF WORK UNDERTAKEN

Financial Year	Annual value of audit/consultancy work undertaken (INR Crore)
FY 2021-22	
FY 2022-23	
FY 2023-24	
FY 2024-25	
FY 2025-26	
Projection for current year, if any	

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM A2 – DETAILS OF FIRMS / COMPANIES AUDITED IN PRECEDING 5 YEARS ALONG WITH TURNOVER OF THE COMPANY

To be submitted separately for each company / firm / entity audited, wherever required.
Use additional sheets in the same format, if required.

This form shall be used for furnishing the general list of companies / firms / entities audited by the Applicant during the preceding five Accounting Years.

Sl. No.	Accounting Year	Name of Company / Entity Audited	CIN / Registration No., if applicable	Nature of Entity	Annual Turnover of Company / Entity ₹ in Crore	Turnover Exceeds ₹25 Crore (Yes / No)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Self-Certification

We hereby certify that the information furnished above is true, correct and complete to the best of our knowledge and belief. We understand that APADCL may verify the information and may seek supporting documents / clarifications at any stage of evaluation, shortlisting or finalisation of empanelment.

For and on behalf of the Applicant CA Firm

Signature: ___________________________

Name: ______________________________

Seal of Firm: ________________________

FORM A3 – LIST OF COMPANIES / ENTITIES AUDITED WITH TURNOVER ABOVE ₹25 CRORE

Self-certified consolidated year-wise list of companies / firms / entities audited by the Applicant whose annual turnover exceeded Rs. 25.00 crore.

This form shall be used for point-based evaluation under Section 6 of this EoI. One (1) point shall be awarded for each eligible annual audit of a company / firm / entity having annual turnover exceeding ₹25,00,00,000/- (Rupees Twenty-Five Crore only), subject to verification and acceptance by APADCL / Authority.

Supporting documents are required upfront for all entries under this form;

Sl. No.	**Financial / Accounting Year**	**Name of Company / Firm /Entity Audited**	**CIN/ Registration No. / PAN, if available**	**Sector/ Nature of Business**	**Annual Turnover – Rs. Crore**	**Type of Audit /Certification**	**Supporting Document Reference / Page No., if submitted**	**Points Claimed**
1								
2								

Self-Certification

We hereby certify that the above list is a true and correct self-certified summary of companies / firms / entities with annual turnover exceeding Rs. 25.00 crore, whose annual accounts were audited by our firm in the relevant financial / accounting years.

We understand that APADCL reserves the right to verify any entry in the above list and may seek supporting documents for any or all assignments during evaluation, clarification, shortlisting or prior to finalization of empanelment.

For and on behalf of the Applicant CA Firm

Signature: ___________________________

Seal of Firm: ________________________

FORM B – COMPANY / FIRM'S EXPERIENCE

Sr. No.	Particulars	Details to be filled by Applicant
1	Assignment name	
2	Approximate value of contract (INR)	
3	Country	India / Other
4	Location within country	
5	Duration of assignment (months)	
6	Name of client	
7	Approximate value of services provided by firm under contract (INR)	
8	Narrative description of project	
9	Description of actual services provided	
10	Supporting document reference / page number	

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM C – DETAILS OF KEY PERSONNEL

S.No.	Name & Qualification	Full-time (Yes/No)	Similar assignment experience	CV enclosed (Yes/No)	Proposed deployment (Yes/No)
1					
2					
3					
4					
5					
6					

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM C1 – DETAILS OF PERSONNEL PROPOSED TO BE DEPLOYED

S.No.	Name & Qualification	Designation	Experience (years)	Relevant experience details	Task assigned
1					
2					
3					
4					
5					
6					

For and on behalf of: Signature / Authorized Representative / Designation / Seal

FORM C2 – FORMAT OF CVs OF KEY PERSONNEL TO BE DEPLOYED

1 Proposed Position:
2 Name of Firm:
3 Name of Expert [Insert full name]:
4 Date of Birth:
5 Nationality:
6 Education:
7 Membership of Professional Associations:
8 Other Training:
9 Work Experience:
10 Languages:
11 Employment Record:
12 Certification and Signature:

ANNEXURE II – CONFLICT OF INTEREST

The Applicant shall not have any conflict of interest that may affect its independence or impartiality.

The Applicant shall disclose any present or potential conflict of interest at the time of submission and shall continue to disclose any such conflict during the empanelment process.

Applicants shall avoid conflict of interest and shall report any present or potential conflict of interest to APADCL at the earliest.

ANNEXURE III – DECLARATION BY APPLICANT

I / We hereby declare that:

1. We satisfy the eligibility criteria prescribed for this EoI.
2. We have not been disqualified or blacklisted by the Comptroller and Auditor General of India, APADCL, any Government authority, statutory authority or court.
3. The information and documents submitted by us are true and correct.
4. We understand that APADCL is undertaking this process for constitution of a panel of Chartered Accountant firms.
5. We understand that inclusion in the panel does not guarantee appointment as Statutory Auditor.
6. We shall disclose any conflict of interest immediately.
7. We agree that APADCL may verify any information submitted by us and may reject our application in case of misrepresentation or suppression of facts.

Signature / Name / Designation / Address / Email / Contact / Seal: